

Message

From: Bahadori, Tina [Bahadori.Tina@epa.gov]
Sent: 3/19/2019 3:46:31 PM
To: Phillips, Linda [Phillips.Linda@epa.gov]
CC: Itkin, Cheryl [Itkin.Cheryl@epa.gov]
Subject: RE: Need Your Signature RE: peer review plan for PCB Exposure Estimation Tool
Attachments: Peer_Review_Decision_Summary_PCB Tool and Air ELEs CI_s.docx

OK, here is the signed form with the SC removed.
T.

From: Phillips, Linda
Sent: Tuesday, March 19, 2019 11:44 AM
To: Bahadori, Tina <Bahadori.Tina@epa.gov>
Cc: Itkin, Cheryl <Itkin.Cheryl@epa.gov>
Subject: RE: Need Your Signature RE: peer review plan for PCB Exposure Estimation Tool

OK. Thanks. We can remove them from the signature line. Linda

Linda J. Phillips, Ph.D.
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From: Bahadori, Tina
Sent: Tuesday, March 19, 2019 11:43 AM
To: Phillips, Linda <Phillips.Linda@epa.gov>
Cc: Itkin, Cheryl <Itkin.Cheryl@epa.gov>
Subject: RE: Need Your Signature RE: peer review plan for PCB Exposure Estimation Tool

Then I really don't think you need the steering committee as concurrence for peer review. It's not a meaningful concurrence if the group doesn't exist. What will be good is when you are ready is to share the charge questions with some of the principals and get their comment? That might be more impactful.
T.

From: Phillips, Linda
Sent: Tuesday, March 19, 2019 11:24 AM
To: Bahadori, Tina <Bahadori.Tina@epa.gov>
Cc: Itkin, Cheryl <Itkin.Cheryl@epa.gov>
Subject: RE: Need Your Signature RE: peer review plan for PCB Exposure Estimation Tool

I believe that Jeff Morris was chairing the steering committee, but it may have changed; I do not think they have met in quite a while. Tanya Mottley used to set those meetings up and although I was not part of the steering committee, I used to get the invitations as an optional attendee (I listened in occasionally). She may know about the status. Do you want me to contact her or would you rather interact with her? Linda

Linda J. Phillips, Ph.D.

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From: Bahadori, Tina
Sent: Tuesday, March 19, 2019 11:19 AM
To: Itkin, Cheryl <Itkin.Cheryl@epa.gov>; Phillips, Linda <Phillips.Linda@epa.gov>
Subject: RE: Need Your Signature RE: peer review plan for PCB Exposure Estimation Tool

Thanks Cheryl – Linda who is the PCB steering committee chair?

From: Itkin, Cheryl
Sent: Tuesday, March 19, 2019 11:13 AM
To: Bahadori, Tina <Bahadori.Tina@epa.gov>
Cc: Phillips, Linda <Phillips.Linda@epa.gov>
Subject: Need Your Signature RE: peer review plan for PCB Exposure Estimation Tool

Hi Tina.

I'm forwarding Linda's Peer Review Decision Summary form for the PCB Exposure Estimation Tool for your signature. After you sign, Linda can send it to the PCB Committee Chair for concurrence/signature. That should complete all the signatures needed.

There is no rush... the external letter peer review is anticipated to happen in FY20.

Please let us know if you have any questions.

Thanks!
Cheryl

From: Phillips, Linda
Sent: Tuesday, March 19, 2019 9:46 AM
To: Itkin, Cheryl <Itkin.Cheryl@epa.gov>
Subject: RE: peer review plan

Hi Cheryl – I am not sure how far in advance the peer review plan needs to be done, but it is attached with my signature. You already looked at the draft, but now I have prepared the final for your signature. I do not anticipate this going to external peer review until about September, but thought I should get this started. Linda

From: Itkin, Cheryl
Sent: Monday, February 11, 2019 4:33 PM
To: Phillips, Linda <Phillips.Linda@epa.gov>
Subject: RE: peer review plan

Thanks, Linda.
Glad this is moving forward. It looks fine to me. You should list yourself as the Peer Review Leader. Signatures would be you, me, Tina, and the Chair.

Cheryl

From: Phillips, Linda
Sent: Monday, February 11, 2019 1:25 PM
To: Itkin, Cheryl <Itkin.Cheryl@epa.gov>
Subject: peer review plan

Hi Cheryl – As I mentioned to you previously, I am in the process of updating the PCB Exposure Estimation Tool (originally developed in 2009) and Exposure Levels for Evaluating PCBs in Indoor School Air (ELEs). Last week, I briefed Tina, OCSPP, OLEM, and others on what we are doing to update the Tool and ELEs and how we intend to conduct a peer review of them. The peer review will not occur until Fall, but I wanted to draft the peer review plan and run it by you in advance. Tina was in the briefing and was supportive of what was proposed (external letter review with 3 reviewers run by a contractor); other participants also seemed to be supportive. I am really not sure who all needs to sign this. I put you, Tina, and the Chair of the Steering Committee on the signature lines (but I am not sure if I need the steering committee or if having Tina is sufficient since we are doing the peer review of an NCEA product). If you are ok with this, I would like to run it by Tina to be sure she is ok before getting all the signatures (also she may have an opinion on whether we need the steering committee). Thanks in advance. Linda

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